

**Jennie Emery Elementary
School Council Meeting
Wednesday – June 19th, 2024**

1. **CALL MEETING TO ORDER** – 7:03 PM
2. **WELCOME AND INTRODUCTIONS** – Danie Lawrence (Chairperson), Kim Hazuda (Co-Chairperson), Toni Klassen (Treasurer), Joisa Tillack (Secretary), Shanda Westerhoud, Debbie Laturus (Trustee), Chris Spanos (Principal), Nicole Kaminski (Teacher), Kim Booker, Lillian Northcott, Fallon Ritchie
3. **REVIEW OF AGENDA**
 - a. ADDITIONS – FOJEES and School Council matters added from 6a to 6d.
 - b. APPROVAL OF AGENDA – 1st Toni, 2nd Nicole, none opposed. Approved.
4. **REVIEW OF MINUTES**
 - a. ADDITIONS – None.
 - b. APPROVAL OF MAY 16th, 2024 MEETING MINUTES – 1st Danie, 2nd Kim, none opposed. Approved.
5. **REPORTS**
 - a. **CHAIRPERSON** – An email from a parent with good feedback was read out during the meeting. Topics regarding next school year and all things FOJEES related will be further discussed and reported on later on in the agenda.
 - b. **PRINCIPAL**
 - i. **EVENT HIGHLIGHTS** – Fun Day was memorable and exciting for the children. One teacher said that in comparison to Track Day where it's competitive, Fun Day was great because it was focused on participating and not a competition.

June is filled with field trips with plenty of parent volunteers and funds from the FOJEES which is much appreciated.

Farewells for ELP/Kindergarten occurring this week. Upcoming farewells for Grade 3's (first one) and Grade 4's (last one). For National Indigenous Peoples Day this Friday June 21st, JEES students will take part in traditional games, fitness, movement and dance activities led by Good Movement. It will be done in rotation per grade level, 45-50 minutes each.

ACTION: Chris to follow up with staff regarding farewell walk parade for both Grade 3 and 4.
 - ii. **BGC** – Confirmed to return to JEES next school year. Plans to allocate classroom space and separate entrance/exit doors are being discussed. This will allow more atrium access to the school while providing BGC their own space. Kitchen fridge and shelves being replaced were discussed.

ACTION: Chris to follow up with BGC regarding kitchen fridge and shelves.

iii. JEES OPEN HOUSE (JUNE 18TH) – JEES open house had low turnout and will be reassessed for next year.

iv. RI BAKER TRANSITION – Grade 3 and 4's went to R.I. Baker to learn more about the school.

v. START OF SCHOOL DROP IN (AUGUST 28TH) – Date selected for drop in to provide families and students the opportunity to enter the building prior to the first day of school to bring their school supplies and to get familiar and comfortable. Teachers will contact families directly to arrange this drop in. Possible times would be 2-6pm or 3-7pm.

Staggered start dates is as planned:

Grade 1's only: Tuesday – September 3rd, 2024

Grade 2 and 3's only: Wednesday – September 4th, 2024

All students: Thursday – September 5th, 2024

ELP/Kindergarten: Drop in schedule and start dates the commence the week after

c. TRUSTEE – See attached.

6. NEW BUSINESS

a. FOJEES AND SCHOOL COUNCIL STRUCTURE – After studying the bylaws, it is recognized that the FOJEES was created initially to help support and fund School Council. Therefore, FOJEES meetings are to be held as needed whereas School Council meetings are to be held once every x amount of days. Over the years, the purpose of each has slowly switched and the FOJEES has become the face of School Council when it should be the other way around.

Going forward, we will ensure that School Council is the main face going forward with the FOJEES supporting it.

Suggestion is to invite families to the first School Council meeting in the next school year compared to previous years where the AGM is advertised as the first meeting parents should attend. Parents that want to participate in school council do so for a variety of reasons but mainly for information which is the School Council meeting's purpose. Another suggestion was to provide virtual attendance as an option in addition to in-person attendance.

b. POSITIONS AND TERMS REVIEW

i. **Chairperson** – 2-year term (1 year left for Danie)

ii. **Co-Chairperson** – When voted at the same time as Chairperson, the 2-year term becomes a 1-year term which means Kim will be done come September. Position should be voted in alternate years to allow a 2-year term that will subsequently roll into another 2-year term from Co-Chairperson to Chairperson.

iii. **Treasurer** – No end to term (Toni on 3rd year). Buddy Treasurer position has been unsuccessfully filled.

iv. **Secretary** – No end to term (Joisa on 2nd year). Joisa to let Danie know if position will

be held or not.

v. **Hot Lunch Coordinator** – Elected but not in bylaws. Danie will not continue next school year and will need to be filled.

vi. **Playground Coordinator** – Elected but not in bylaws.

vii. **Fundraising Coordinator** – Elected but not in bylaws. To be combined with FOJEES.

c. **FIRST DAY OF SCHOOL 2024/2025** – Previous years, school council has attended the first day of school to help with coffee and muffins as well as to introduce and encourage parents to participate with school council. The next school year, school council will not repeat this task. Parents are mainly focused on their children on the first day. Instead, school council plans to help fund the planned BBQ Night for the families (specifically coffee and hot dogs). Last year's BBQ Night was the same night as the first school council AGM meeting which successfully attracted a large attendance. Hoping for a repeat of this, the first school council meeting will be planned to be held the same evening as the BBQ Night.

d. **DROP IN DAY (AUGUST 28th)** – Discussed and concluded that school council does not need to attend this day.

7. **NEXT MEETING** – Thursday – September 12th, 2024

8. **NEXT AGM MEETING** – Thursday – September 5th, 2024

9. **ADJOURNMENT** – 8:19 PM

TRUSTEE REPORT:

JEES Parent Council Meeting

June 19th, 2024

Board Highlights from June meeting

Supporting our English Additional Learners

Palliser School Division student population is approaching 40% English as an additional language learner. As this segment of the student population grows, the Division has been building capacity and innovative ways to support these students.

A crucial element for success lies in ensuring students are exposed to and grasp a diverse range of vocabulary, especially in academic domains such as science and numeracy.

Encouragingly, the academic performance gap between EAL and non-EAL students is narrowing each year.

Engaging our Students through Off-Campus Education

The 2023/2024 school year marked a period of remarkable expansion for the Off-Campus Team. A significant milestone was the launch of the Southern Alberta Collegiate Institute (SACI), a career pathways program forged through collaboration between Lethbridge College and neighbouring divisions, with Palliser playing a pivotal role in its inception.

Year after year, participation in our work experience, green certificate, and registered apprenticeship programs continues to surge.

Looking ahead, our Off-Campus team is poised to introduce even more trade programming for our students in the upcoming year. Additionally, we're in the process of establishing a dedicated learning space at Lethbridge College specifically for the SACI program, further enhancing its impact and reach.

Visit from MLA Grant Hunter

The Board had the pleasure of hosting MLA Grant Hunter from the Taber-Warner riding recently. Mr. Hunter listened attentively to our Board's concerns, which predominantly revolve around underfunding and emerging issues.

One significant concern highlighted by the Board is the funding for mental health and well-being initiatives. Thanks to a recent grant, the Division has launched impactful support programs, and the Board would like to sustain and expand these efforts.

Another pressing issue discussed was the need for adequate funding for technology. From educational materials to facility resources, reliable internet connectivity is crucial for our operations and student learning, yet the funding has not been updated since 2013. The Division pays an additional \$11,000 per month above current funding.

We appreciate his time and attention to our concerns.

Report submitted by Trustee D. Laturnus

Next Board Meeting is TBA

Jennie Emery Elementary
Friends of Jennie Emery Elementary Society Meeting
Wednesday – June 19th, 2024

1. CALL MEETING TO ORDER – 8:24 PM

IN ATTENDANCE – Danie Lawrence (Chairperson), Kim Hazuda (Co-Chairperson), Toni Klassen (Treasurer), Joisa Tillack (Secretary), Shanda Westerhoud, Chris Spanos (Principal), Nicole Kaminski (Teacher), Kim Booker, Lillian Northcott, Fallon Ritchie

2. REVIEW OF AGENDA

- a. ADDITIONS – Good Movement Funding on 9a.
- b. APPROVAL OF AGENDA – 1st Toni, 2nd Fallon, none opposed. Approved.

3. REVIEW OF MINUTES

- a. ADDITIONS – None.
- b. APPROVAL OF MAY 16th, 2024 MEETING MINUTES – 1st Danie, 2nd Kim, none opposed. Approved.

4. FINANCIAL

- a. TREASURER’S REPORT – End of May balance is \$138,818.56 with \$101,013.02 spoken for and \$37,805.54 of unallocated funds. Playground deposit (\$75,000), Teacher Appreciation Week funds (\$502.93/\$500 budget) and Fun Day funds (\$445.32/\$1,000; pending Nicole’s receipts) all came out of the account. BMO account is now officially closed.
- b. FINAL PAYMENTS REVIEW – Bussing, grads, hot lunch and ADHD presentation have been paid for. Grade 1 Corn Maze and swimming is still pending to be paid.

5. FUNDRAISING

- a. REVIEW FINAL LIST – 50/50 (Pre-Christmas, Post-Christmas), Christmas Concert Front Row, Popcorn Sale, 2 Cupcake Sales.

Other ideas: BBQ Night 50/50, Beef Raffle and Pizza Night.

ACTION: Danie to contact Pizza Hut and Buster’s to see if they’ll do Hot Lunch with us.

6. HOT LUNCH

- a. REPORT – \$3,900 approximately fundraised from hot lunches this year which is great so we will continue for next school year. Position of hot lunch coordinator will need to be filled.
- b. IDEAS FOR 2024/2025 SCHOOL YEAR – To be tabled until next year as kitchen access may be limited and we may not be able to do the idea of doing hot lunch by parents (ie: Hot Dog Day) because of this.

7. PLAYGROUND

- a. REPORT – To be tabled for next year.
- b. PLAQUE FOR OUTSIDE – Conversation regarding landscaping and plaques after the playground has been set up will need to happen post-construction.

8. INFORMATIONAL & UPCOMING UPDATES

- a. KINETTE BINGO REMINDER (SUNDAY - JULY 14th) – 10:45am for approximately 4 hours. Danie, Darren, Kim Hazuda, Mike, Toni, Chance, Kim Booker and Luke have volunteered to help with this. Kinettes to provide funds towards FOJEES after this volunteering has occurred.

ACTION: Danie to send reminder email closer to.

- b. FUN DAY REVIEW – Highlight to students and was a successful day. Thank you to Toni for all the work in planning and coordinating the day. Feedback included: (1) Painting station was asked not to be repeated. (2) Ice cream sandwich to be reassessed for next year [possibly not a station and could be given at the end of school]. (3) Lunch was very much appreciated but with confusion the day of, we will take notes to provide more notice and information to families and staff next year.
- c. DATE FOR ADHD PRESENTATION (OCT 2nd) – Date has been selected and invoice paid for.
- d. FOJEES OPEN HOUSE REVIEW – Suggestion to advertise for current families as well, not just new families.

9. NEW BUSINESS

- a. GOOD MOVEMENT FUNDING (JUNE 21st) – For National Indigenous Peoples Day, JEES students will take part in traditional games, fitness, movement and dance activities led by Good Movement. It will be done in rotation per grade level, 45-50 minutes each. Cost is approximately \$1,300 and funds are requested to help with paying for invoice.

MOTION: To help fund this event with \$500. None opposed, approved.

10. **NEXT MEETING** – Thursday – September 12th, 2024

11. **NEXT AGM MEETING** – Thursday – September 5th, 2024

12. **ADJOURNMENT** – 9:31 PM