

JENNIE EMERY ELEMENTARY SCHOOL PARENT COUNCIL

MEETING MINUTES

JANUARY 14, 2014

1. Meeting called to order: Sandra Smith, 6:40PM

Present: Sandra Smith, Shauna Pauls, Jodi Reed, Sherrie Nickel, Kristi VanDoesburg, Shannon Little, Robyn Henderson, Natasha Richards, Shay Isleifson, Tamara Hoogerdyk, Cathy Martens, Meghan Wittig, Kim Dyck, Esther Willms, Amy Kerr.

Regrets: Kathy Pitcher, Kourtney Skipworth

2. Introductions and Welcome

3. Approval of Agenda: Jodi 1st, Robyn 2nd, none opposed. Carried.

4. Approval of November 26, 2013 Minutes: Treasurer's report amended to state that \$1700 has been *paid to* Subway for the hot lunch program.

Approval of September Minutes – Cathy 1st, Shauna 2nd, none opposed. Carried.

5. Reports:

Trustee – Esther reported that the January Board meeting was held January 14th, 2014.

- Budget and AERR (Annual Education Results Report) are approved.
- Audited financial statements will have a different format than in the past.

They can be viewed on-line on the Palliser website.

-Glenmore Christian School will be changing back to private school status. Teachers who wish to stay with Palliser or Glenmore may do so. The full impact on Palliser is not known as yet.

-Some minor changes have been made to the 2014/2015 calendar. Some Friday PD Days have been changed to a Tuesday.

- Connie Adserballe and Bev Smith, the Literacy Coaches for the Palliser Literacy Initiative, will lend support to teachers and parents through training, coaching and mentoring at all school levels.

- The controversy in the Horizon District concerning saying the Lord's Prayer in school has not been an issue for Palliser.

-Palliser will present at the Effective Schools conference.

- Parent Council is encouraged to research registering as a Society to protect "surplus monies" from being taken by Palliser. Sandra will look into this.

Principal – please see Sherrie's attached report.

- Kristi addressed the Winter Walk scheduled for February 5, 2014. It is an initiative put on by SHAPE to walk for 15 minutes outside. The students will receive a zipper pull tag as a token for participating. The walk will be the same route as the Terry Fox Run route. The school will provide a cup of hot chocolate for each student.

Volunteers are needed to help to make the hot chocolate. Natasha will look into the availability of urns to use for this.

- Sherrie will make some changes to the Accountability Pillar Parent Information letter as suggested – **i.e.**, revise second paragraph to be put into “simpler” language and add an approximate time frame (15 – 30 minutes) for time needed to complete the survey.

- After some discussion, it was agreed that \$5.00 would be added to each student’s school fees for 2014/2015, and hereinafter, to help off-set the cost of the book/family for the One School One Book (OSOB) project. The extra fee will be put under the School Levy heading. Any surplus money from the \$5.00 will be put into the OSOB project fund. Staff will now have the opportunity to purchase their own book for the project if they wish.

- Sherrie will put a notice out to parents on the school web-site with information on the 3-session course for parents being offered by the Palliser Literacy coaches.

- The Grade 1 teachers would like to encourage the school to try a 4 (half)day kindergarten program for the 2014/2015 school year, in hopes that it would improve students’ readiness for grade 1. Sherrie suggested it could be implemented as a Pilot program while still offering the MW and TTh full day program. She will look into this possibility and post information on the school web-site.

Treasurer – please see Shauna’s attached JEES Council 2013/2014 Budget and itemized list.

- The On-line banking has been set up and is a positive change for the Treasurers.

Special Events:

i. Head Lice: Tamara reported that no checks have been done as of yet, however, she will organize her committee to do a check before Easter.

ii. One School One Book: Robyn reported that the book has been chosen and purchased. The theme for this year will be Friendship. The committee will be meeting at the end of January to finalize plans for implementation.

iii. Special Lunches: Kourtney sent a report stating that the next Hot Lunch will be Pita Pit on January 21st, 2014. There will be a February Hot Lunch, a break for the month of March, and then a couple more hot lunches before the end of the year.

iv. Staff Appreciation: Tamara would like to set a date in March so that volunteer supervisors have the chance for an outdoor recess. Date set is Tuesday, March 25th, 2014.

v. Pancake Brunch: Meghan reported that she has all of the necessary information from Jenn DeJager. Costco has been contacted via e-mail and a count of 450 people has been decided upon for food amount ordering purposes. The brunch time-frame will be approximately 11am-1pm on Wednesday, March 5th, 2014, in coordination with a “pajama” day.

vi. Cupcake Sales: Jodi reported that the next sale will be held on March 26th, 2014.

vii. Skip-a-Rama: Jodi Pilling sent a report indicating that the committee will be meeting on January 24th, 2014. The date for Skip-a-Rama is set for May 2nd, 2014. More volunteers are needed.

viii. Playground Replacement: Leyana sent a report indicating there will be a meeting Tuesday, January 21st, 2014, at 7pm in the staff room. She will present information on grant applications and other opportunities to raise money. Sandra and Sue Wells attended a presentation by the Association of Fundraising Professionals. They will bring the information they learned about how to “ask” for donations to the January 21st meeting.

ix. Campbell’s Labels for Education: Sandra received correspondence indicating that UPC labels from boxes delivered to Service Industries – **i.e.**, Coaldale Food Market, Coaldale Bakery, Coaldale Hospital, Restaurants, etc... - can also be collected for our school. A volunteer is needed to draft a letter to present to these businesses and to set up a collection schedule. Sandra was also given a list of other items that can be collected for reward points besides just the soup labels. She will scan the list and get it put on the school web-site.

6. Old Business:

Munsch-O-Rama: Sandra texted Kathy Pitcher to remind her to bring the \$315.00 cheque to the school for the January 15th, 2014 presentation.

Fresh Food Fridays: Kristi reported that the first Fresh Food Friday will be January 17th, 2014, beginning with “yellow” fruits and vegetables. The Fridays hereinafter will coincide with the Friday Assembly each month. Due to the low budget for this year and next (\$2400/year) it may not be possible to purchase all of the necessary supplies from our local Coaldale Food Market. Janya Skretting is writing a proposal to the Food Market in hopes that we will be able to support that business first with our project before we consider businesses in Lethbridge. Plastic recyclable cups have been purchased. Grade 4’s will take responsibility for collecting the cups after each Fresh Food Friday and recycling them.

Anniversary Apparel: Natasha reported that “est. 1994” will be printed on the clothing.

7. New Business: Sandra received correspondence from The Town of Coaldale indicating that they now have a Community Events Calendar. Events may be submitted on-line to be posted on this calendar – **i.e.**, Christmas Concert, Parent Council Meetings, etc... Sherrie will look into this.

8. Next Meeting: March 11, 2014 at 6:30PM in JEES Staff Room.

9. Adjournment: Meeting adjourned at 8:15PM