

Jennie Emery Elementary School

Safe and Caring School Policy

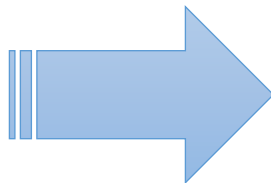
Code of Conduct

Adults and students are expected to resolve issues peacefully, develop empathy, and contribute to a caring, respectful and safe learning environment. *The Alberta School Act* and *Palliser District Policies* require behaviors such as:

1. Being kind, polite and courteous to others.
2. Respecting your teachers.
3. Going to class on time and staying on task.
4. Doing your best to follow instructions and complete assignments.
5. Walking safely in halls and classrooms.
6. Following classroom rules when inside for recess or lunch.
7. Respecting your property and the property of others.
8. Playing safely on the playground and obeying supervisors.
9. Keeping feet and hands to yourself and being kind to others.
10. Parking bicycles in the racks and leaving them there during the school day.
11. Wearing appropriate clothing.
12. Staying on the school grounds unless instructed by the office staff.

Dealing with Disruptive Behavior: Most children experience conflict of some kind while at school. Learning to deal with it in healthy ways is an important social skill. School staff and family members play important roles, but students must take responsibility for preventing and solving problems.

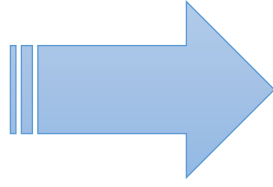
When mistakes are made, students will be asked what happened, who was involved, what caused the problem and what they want to do about it. If they are not yet willing to make amends, a variety of choices will be provided. These may include:



1. Demonstrate an immediate change of attitude and be given a “do-over”.
2. Accept the consequence of lost privileges.
3. Stay in a timeout chair or other assigned location.
4. Fill out a “think sheet” or “student reflection form”.
5. Call a parent or guardian.

The choices listed above are examples of **Level One Consequences**. At this level, disruptive behavior will be dealt with by teachers and parents with no referral to the office. However, the office staff will be available to assist with the supervision of timeout spaces.

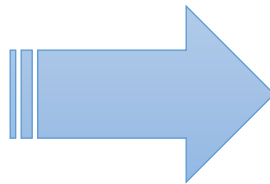
Level Two Consequences are those that are *supervised by the principal and/or the administration team*. At this level, the students are provided with the following familiar choices:



1. Demonstrate an immediate change of attitude and be given a “do-over”.
2. Accept the consequence of lost privileges.
3. Stay in a timeout chair or other assigned location.
4. Fill out a “think sheet” or “student reflection form”.
5. Call a parent or guardian.

The office staff, parents & guardians, family school liaison counsellors, behavior specialists, and other qualified professionals may become involved depending of the individual needs of the student. Further assessment and development of an Individual Program Plan (IPP) may be warranted. Documentation of these strategies and outcomes will be required.

Level Three Consequences are determined by the *principal or designate* for unacceptable behaviors that are considered moderate to severe in nature. *These behaviors may include:*



1. Repeated minor offences.
2. Defying authority by refusing to follow instructions.
3. Threatening bodily harm.
4. Causing physical injury by biting, hitting, kicking, throwing objects, etc.
5. Damaging property, stealing, using weapons, etc.
6. Verbal abuse, derogatory ethnic or racial remarks, profanity etc.
7. Running away from the school.

In cases where a student’s behavior may endanger themselves or others, formal suspensions may result. These consequences will be administered according to the guidelines in *Palliser Division policies 351 and 352. Policies 310 and 340* may also apply to these procedures.

For detailed information about policies and procedures in the Palliser Regional School District, please visit: www.pallisersd.ab.ca/about-us/documents. The School Act contains the goals, roles and responsibilities of Alberta’s ECS-12 education system. This document can be accessed at: education.alberta.ca/legislation-and-regulations/school-act/.

All staff members at the Jennie Emery Elementary school are committed to using discretion and professional judgement when teaching children how to stay safe. Consequences will be caring, constructive, reasonable, fair and firm.